

**CITY OF MILPITAS
RECYCLING AND SOURCE REDUCTION ADVISORY COMMISSION MEETING
JANUARY 23, 2018, 6:00 P.M.
CITY HALL 1ST FLOOR COMMITTEE CONFERENCE RM.
455 E. CALAVERAS BLVD, MILPITAS CA 95035**

I. ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. SEATING OF ALTERNATES

IV. APPROVAL OF THE MINUTES OF THE OCTOBER 24, 2017 MEETING

V. PUBLIC FORUM

Members of the audience are invited to address the Recycling and Source Reduction Advisory Commission on any subject not on tonight's agenda. Speakers must state their name and address for the Secretary's record, and limit their remarks to under three minutes. As an item not on the agenda, no response is required of City staff or the Commission; however, the Commission may place the item on the agenda for a future meeting.

VI. ANNOUNCEMENTS

VII. COUNCIL LIAISON REPORT

VIII. APPROVAL OF AGENDA

IX. NEW BUSINESS

1. ELECTION OF OFFICERS

X. OLD BUSINESS

**1. REVIEW OF NEW PROGRAM ROLL-OUT & BILLING TRANSITION
PRESENTED BY MILPITAS SANITATION**

XI. STATUS OF DIVERSION PROGRAM ACTIVITIES

XII. REQUEST FOR FUTURE AGENDA ITEMS

XIII. ESTABLISH NEXT MEETING DATE

XVI. ADJOURNMENT

IX. NEW BUSINESS

1. ELECTION OF OFFICERS

BACKGROUND: The existing RSRAC bylaws state that a Chair and Vice Chair are to be selected annually at the first meeting of the year for a term of one year. The Chair is responsible for calling to order and presiding over all sessions. The Vice Chair assumes the Chair's duties in his/her absence. Alternates may not be nominated for either position as there is the ongoing possibility they may not be seated at every meeting depending upon member attendance.

RECOMMENDATION: Conduct an election for the Chair & Vice Chair positions.

X. OLD BUSINESS

1. REVIEW OF NEW PROGRAM ROLL-OUT & BILLING TRANSITION PRESENTED BY MILPITAS SANITATION

BACKGROUND: RSRAC received an overview of the new single family residential services that begin on December 1, 2017 at its October 24, 2017 meeting. There are subsequent developments with outreach to commercial businesses and the billing processes for both residential and commercial accounts.

RECOMMENDATION: Receive report from staff and Milpitas Sanitation.

XI. STATUS OF DIVERSION PROGRAM ACTIVITIES

Highlights of November 2017 – January 2018 program activities:

- a. Single Family Recycling & Waste Reduction: Completed revision of the "Recycling Pages" on the City's website. Completed outreach planning and implemented projects to announce service changes. Completed production of holiday schedule and tree collections. Began production of quarterly newsletter.
- b. Multi-family Recycling & Waste Reduction: Ongoing site visits conducted by Milpitas Sanitation with information about new services. Completed outreach production and implemented projects to announce program changes.
- c. Commercial Recycling & Waste Reduction: Completed revision of the "Recycling Pages" on the City's website. Ongoing site visits conducted by Milpitas Sanitation to start or improve recycling services. Completed outreach production and implemented projects to announce service changes.
- d. Participated in December 12 "Go Green" community meeting to promote new services and how to recycle.

RECOMMENDATION: Note receipt and file.

XII. REQUEST FOR FUTURE AGENDA ITEMS

XIII. ESTABLISH NEXT MEETING DATE

The next regular meeting of the Commission is April 24, 2018 at 6 pm.

XIV. ADJOURNMENT

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Recycling and Source Reduction Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Utility Engineering department at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040
E-mail: cdiaz@ci.milpitas.ca.gov

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.